

# Environment and Regeneration Overview and Scrutiny Committee

## Agenda

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**Date:** Thursday, 26th January, 2017  
**Time:** 10.30 am  
**Venue:** Committee Suite 1,2 & 3, Westfields, Middlewich Road,  
Sandbach CW11 1HZ

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

It should be noted that Part 1 items of Cheshire East Council decision making and Overview and Scrutiny meetings are audio recorded and the recordings will be uploaded to the Council's website

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Apologies for Absence**
2. **Minutes of the Previous Meeting** (Pages 3 - 8)

To give consideration to the minutes of the Environment Overview and Scrutiny Committee held on 20 December 2016 and the Jobs, Regeneration and Assets Overview and Scrutiny Committee held on 21 November 2016.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Whipping Declarations**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda.

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5. **Public Speaking/Open Session**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: In order for officers to undertake any background research, it would be helpful if members of the public contacted the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting to provide brief details of the matter to be covered.

6. **Bus Service Review**

To consider a presentation on the proposed methodology to complete a borough-wide review of supported local bus services in Cheshire East.

7. **Forward Plan** (Pages 9 - 10)

To give consideration to the areas of the forward plan which fall within the remit of the Committee.

8. **Work programme** (Pages 11 - 20)

To give consideration to the work programme

**CHESHIRE EAST COUNCIL**

Minutes of a meeting of the **Environment Overview and Scrutiny Committee**

held on Tuesday, 20th December, 2016 at Committee Suite 1,2 & 3,  
Westfields, Middlewich Road, Sandbach CW11 1HZ

**PRESENT**

Councillor J Wray (Chairman)

Councillors N Mannion, B Roberts, M Deakin and S Edgar

**Apologies**

Councillors H Davenport, M Hardy, A Martin and M Parsons

**35 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors M Hardy, M Parsons and A Martin.

**36 MINUTES OF PREVIOUS MEETING**

Consideration was given to the minutes of the meeting held on 24 November 2016.

RESOLVED

That the minutes be approved as a correct record and signed by the Chairman.

**37 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**38 WHIPPING DECLARATIONS**

There were no whipping declarations.

**39 PUBLIC SPEAKING TIME/OPEN SESSION**

There were no members of the public present wishing to speak.

**40 DRAFT ON STREET PARKING GUIDANCE**

Consideration was given to the revised On Street Parking Strategy incorporating Members comments made at the last meeting of the Committee. The strategy for On Street Parking Restrictions had been developed to support the Councils outcomes and other community driven policies and strategies such as the Sustainable Community Strategy and Local Transport Plan.

It was noted that the strategy still needed to include context at the beginning and that discussions would take place with the portfolio holder on making representations to central government on the enforcement of obstructions.

It was suggested that monies received through the breach of Traffic Regulation Orders should be ring fenced to cover minor highway works and that enforcement outside town centres should be increased so that traffic could flow more freely.

RESOLVED

That the relevant portfolio holder be requested:

- To make representations to the Council on the enforcement of obstruction
- To ring fence monies from the breach of Traffic Regulation Orders to fund minor highway works.
- To increase enforcement outside of the town centres to enable traffic to flow more freely.

### 41 QUARTER 2 - ANSA AND ORBITAS REPORTS

Consideration was given to the second quarter reports for Ansa Environmental Services Limited and Orbitas Bereavement Services Limited.

Ansa continued to meet their performance targets across all their areas of work.

There was a forecasted shortfall in markets income for the year of £61,000, which primarily related to a continued reduction in trader occupancy levels in Macclesfield. Some mitigation may be possible by way of small 'invest to save' works to refresh vacant units and reduced start up rent for newcomers.

With regard to Orbitas, there had been a 7.64% increase in units recorded compared to Quarter 1 in 2015/16. This was largely attributable to Crewe Crematorium being fully operational from May 2016 after an extensive refurbishment programme. Within Bereavement Services there was currently a forecasted income shortfall of £116,000 for the year. This took into account a number of variants throughout the year; the Crewe Crematorium refurbishment programme was offset by a period of down time at Macclesfield Crematorium due to emergency replacement of the lining.

Members suggested that there had been a decline in parks maintenance and questioned whether or not the funding or programme of works had been reduced. It was also suggested that lighting should be upgraded to LED as a matter of priority as this would assist with tackling anti social behaviour.

With regard to refuse collections and wheelie bins, Members highlighted that all new bins issued should display the address of the property it belongs to, in some cases this appeared to not be happening. The Commissioning Manager agreed to investigate the reason for this.

RESOLVED

1. That the quarterly reports be received.
2. That consideration be given to improving the lighting in parks.
3. That the reasons for new street bins not displaying the address of the property it belongs to, be investigated.

### 42 FORWARD PLAN

Consideration was given to the areas of the forward plan which fell within the remit of the Committee.

RESOLVED

That the forward plan be received.

### 43 WORK PROGRAMME

Consideration was given to the work programme. It was agreed that due to the new Overview and Scrutiny Committee structure, the informal meeting would be removed from the calendar of meetings and that the chairman would meet with officers to draft a revised work programme which would be brought back to the next scheduled meeting of the committee.

RESOLVED

1. That all informal meetings be removed from the work programme.
2. That the Chairman meet with officers to draft a revised work programme.

The meeting commenced at 10.30 am and concluded at 12.00 pm

Councillor J Wray (Chairman)

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## **CHESHIRE EAST COUNCIL**

### **Minutes of a meeting of the Jobs, Regeneration and Assets Overview and Scrutiny Committee**

held on Monday, 21st November, 2016 at Committee Suite 1,2 & 3,  
Westfields, Middlewich Road, Sandbach CW11 1HZ

#### **PRESENT**

Councillor H Wells-Bradshaw (Chairman)

Councillors D Bebbington, S Brookfield, C Browne, B Dooley and B Roberts

#### **Apologies**

Councillor T Dean

#### **47 MINUTES OF PREVIOUS MEETING**

RESOLVED – That the minutes of the meeting held on 24 October 2016 be confirmed as a correct record and signed by the Chairman.

#### **48 ALSO PRESENT**

Karen Whitehead - Housing Standards & Adaptations Manager

#### **49 DECLARATIONS OF PARTY WHIP**

There were no declarations of the existence of a party whip.

#### **50 PUBLIC SPEAKING OPEN TIME SESSION**

There were no members of the public present who wished to speak.

#### **51 HOUSES OF MULTIPLE OCCUPATION (HMOS)**

The committee considered a report of the Executive Director of Place relating to the existing and proposed legislation concerning Houses of Multiple Occupation (HMOs)

HMOs formed an important part of the rapidly growing private sector rented housing market, providing accommodation for tenants who were unable to afford and rent a self-contained property.

HMOs were defined in sections 254 and 257 of the Housing Act 2004 and could be a whole building or part of a building.

Some larger HMOs required a licence. This currently related to HMOs which had three or more storeys, with five or more occupants forming more than one household.

RESOLVED –

- (a) That the report be received;
- (b) That the work currently underway by officers within the Places Directorate to establish whether there is sufficient evidence to consider additional or selective licensing of HMOS in the Borough be noted and, the Scrutiny Manager be requested to write to the Director of Place and Housing and Planning Portfolio Holder to inform them of this committee's intention to set up a task and finish group to review HMO arrangements in the borough and to enquire as to whether the work of officers in this regard could be fed into the work of the task and finish group.

## **52 WORK PROGRAMME**

The Committee reviewed its work programme.

RESOLVED – That the work programme be received and noted.

## **53 FORWARD PLAN**

The Committee considered the current forward plan.

RESOLVED – That the forward plan be received and noted.

The meeting commenced at 2.00 pm and concluded at 3.00 pm

Councillor H Wells-Bradshaw (Chairman)



<b>Key Decision</b>	<b>Decisions to be Taken</b>	<b>Decision Maker</b>	<b>Expected Date of Decision</b>	<b>Proposed Consultation</b>	<b>How to make representation to the decision made</b>	<b>Private/ Confidential and paragraph number</b>
CE 16/17-32 Extension of the Waste and Environmental Services Contract with Ansa Environmental Services	To amend the Council's contract with Ansa Environmental Services in accordance with the authority delegated to the Portfolio Holder for Regeneration by the Cabinet on 9 <sup>th</sup> February 2016.	Cabinet Member for Regeneration	March 2017		Ralph Kemp	
CE 16/17-24 Cheshire Energy Networks Ltd Business Plan	To seek Cabinet's endorsement of the business plan for Cheshire Energy Networks Ltd. It is intended that the business plan will provide the framework for the company's activities for the next five years.	Cabinet	14 Mar 2017		Frank Jordan, Executive Director: Place	

CE 15/16-8 Poynton Relief Road - Procurement Strategy and Compulsory Purchase of Land	The Poynton Relief Road forms an important part of the Council's strategy of enabling job creation, delivering housing growth and addressing long standing traffic congestion and environmental issues in the town, as well as delivering an important part of the wider SEMMMS Strategy. One report will outline the work undertaken to identify the procurement process to appoint a contractor in order to construct the scheme. A second report will outline the statutory process. A third report will seek authority for the compulsory purchase of land. The reports will also seek authority for the officers to undertake all necessary actions to implement the proposals.	Cabinet	7 Feb 2017		Paul Griffiths	No
CE 16/17-25 Food Waste Collection Organic Waste Treatment Solution	To authorise officers to take all necessary actions to implement the proposal to bring to final tender the procurement for the treatment of food waste.	Cabinet	11 Apr 2017		Ralph Kemp	No

## CHESHIRE EAST COUNCIL

### REPORT TO: ENVIRONMENT AND REGENERATION OVERVIEW AND SCRUTINY COMMITTEE

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**Date of Meeting:** 26 January 2017  
**Report of:** Director of Legal Services  
**Subject/Title:** Work Programme update

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#### **1.0 Report Summary**

- 1.1 To review items in the 2016/2017 Work Programme listed in the schedule attached, together with any other items suggested by Committee Members.

#### **2.0 Recommendations**

That the 2016/2017 work programme be reviewed.

#### **3.0 Reasons for Recommendations**

- 3.1 It is good practice to agree and review the Work Programme to enable effective management of the Committee's business.

#### **4.0 Wards Affected**

- 4.1 All

#### **5.0 Local Ward Members**

- 5.1 Not applicable.

#### **6.0 Policy Implications including - Carbon reduction - Health**

- 6.1 Not known at this stage.

#### **7.0 Financial Implications**

- 7.1 Not known at this stage.

#### **8.0 Legal Implications**

- 8.1 None.

## **9.0 Risk Management**

- 9.1 There are no identifiable risks.

## **10.0 Background and Options**

- 10.1 The schedule attached combines the former Environment and Jobs Regeneration and Assets committees work programmes to reflect the new Overview and Scrutiny Committee structure that was approved by Council on 15 December 2016.
- 10.2 Members are asked to review the schedule attached to this report, and if appropriate, add new items or delete items that no longer require any scrutiny activity. When selecting potential topics, Members should have regard to the Council's new three year plan and also to the general criteria listed below, which should be applied to all potential items when considering whether any Scrutiny activity is appropriate.
- 10.3 When selecting potential topics, Members should have regard to the Council's new three year plan and also to the general criteria listed below, which should be applied to all potential items when considering whether any Scrutiny activity is appropriate.
- 10.4 The following questions should be asked in respect of each potential work programme item:
- Does the issue fall within a corporate priority;
  - Is the issue of key interest to the public;
  - Does the matter relate to a poor or declining performing service for which there is no obvious explanation;
  - Is there a pattern of budgetary overspends;
  - Is it a matter raised by external audit management letters and or audit reports?
  - Is there a high level of dissatisfaction with the service;
- 10.5 If during the assessment process any of the following emerge, then the topic should be rejected:
- The topic is already being addressed elsewhere
  - The matter is subjudice
  - Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

**11    *Access to Information***

The background papers relating to this report can be inspected by contacting the report writer:

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# Environment and Regeneration Overview and Scrutiny Committee Work Programme

Date:26.01.2017 Time: 2.00pm Venue: Committee Suite, Westfields	Date:23.03.2017 Time: 10.30am Venue: Committee Suite, Westfields	Date:22.06.2017 Time: 10.30am Venue: Committee Suite, Westfields	Date:21.09.2017 Time: 10.30am Venue: Committee Suite, Westfields	Date:23.11.2017 Time: 10.30am Venue: Committee Suite, Westfields	Date:25.01.2018 Time: 10.30am Venue: Committee Suite, Westfields	Date:22.03.2018 Time: 10.30ma Venue: Committee Suite, Westfields
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## Essential items

Item	Description/purpose of report/comments	Outcome	Lead Officer/ organisation/ Portfolio Holder	Suggested by	Current position	Key Dates/ Deadlines
Bus service review methodology and consultation	To scrutinise the bus the service routes review	Our local communities are strong and supportive	Transport Service Solutions – Manager. Portfolio Holder for Highways and Infrastructure	Committee		26 January/ 2017
Winter Service	To review the winter service	Our local communities are strong and supportive/ Cheshire is a green and sustainable place	Commissioning manager for Highways	Commissioning Manager for Highways		23 March 2017
Flood Risk Management	To scrutinise the flood risk management in Cheshire East	Cheshire is a green and sustainable place	Commissioning manager for Highways	Scrutiny requirement	Annual review	23 March 2017
Food waste	To scrutinise the progress made	Cheshire is a	Strategic	Strategic	Update	23 March

## Environment and Regeneration Overview and Scrutiny Committee Work Programme

Collection, Organic waste Treatment Solution		green and sustainable place	Commissioner for Waste. Portfolio Holder for Regeneration	Commissioner for Waste.	Site visit in July 2017	2017
Household waste recycling centres review	To scrutinise the results of the consultation	Cheshire is a green and sustainable place	Strategic Commissioner for Waste.	Committee		23 March 2017
CIL	Cabinet recently approved work to develop schedules for CIL. Committee needs to consider its role and how it will contribute.	Cheshire East is a green and sustainable place	Head of Planning Strategy	Corporate Scrutiny Committee	Briefing received at informal meeting in April 2016. Further item on preliminary charging schedule required	23 March 2017
Strategic Asset Management Plan and disposal Strategy	To monitor the implementation of SAMP and the transfer of surplus assets	Responsible effective and efficient organisation	Head of Asset Management	Committee	Update received at May 2016 meeting. Item on Transfers to Town and Parishes TBC	21 September 2017
Local Plan	Monitor site allocations, housing delivery and impact on other strategies	Cheshire East is a green and sustainable place	Head of Planning Strategy	Committee		23 November 2017
Outline Green Infrastructure Strategy	To develop a strategy	Cheshire East is a green and sustainable place		Portfolio Holder		23 November 2017



# Environment and Regeneration Overview and Scrutiny Committee Work Programme

## Monitoring Items

item	Description/purpose of report/comments	Outcome	Lead Officer/organisation/Portfolio Holder	Suggested by	Current position	Key Dates/Deadlines
Monitoring Ansa and Orbitas	To scrutinise the performance of Ansa and Orbitas	Our local communities are strong and supportive/ Cheshire is a green and sustainable place	Strategic Commissioner for Waste. Portfolio Holder for regeneration	Strategic Commissioner for Waste.	ongoing	22 June 2017
Highways Service	To scrutinise the performance of the highways service	Our local communities are strong and supportive/ Cheshire is a green and sustainable place	Strategic Commissioner for Highways	Strategic Commissioner for Highways	ongoing	22 June 2017
TSSL	To Scrutinise the performance Framework and performance	Cheshire is a green and sustainable place	Chief Operating Officer. Portfolio Holder for Highways and Infrastructure	Committee		22 June 2017
Civicanace	To monitor the progress of the ASDV and delivery on targets.  Report to include staffing	Cheshire East has a strong and resilient economy	Executive Director Place	Committee		22 June 2017

## Environment and Regeneration Overview and Scrutiny Committee Work Programme

	levels and turnover, performance and workload.					
Skills and Growth ASDV	To monitor the implementation of Cabinet decision to set up new ASDV and have an input into its role and services	Cheshire East has a strong and resilient economy & People have the life skills and education they need to thrive	Head of Investment	Committee		22 June 2017
Cheshire East Engine of the North	To scrutinise the performance of EotN	Cheshire East has a strong and resilient economy	Executive Director Place	Committee	Report received 24 Oct 2016 Next report requested Spring 2017	22 June 2017
Apprenticeships	To receive an update on the impact of the Task and Finish Groups review	Cheshire East has a strong and resilient economy & People have the life skills and education they need to thrive	Workforce Development Officer/ Head of HR	Committee	Update	21 September 2017
Impact of 20mph speed limit outside schools	To scrutinise whether or not the 1 <sup>st</sup> phase has been successful	Cheshire is a green and sustainable place	Commissioning Manager for Highways	Portfolio Holder		21 September 2017

# Environment and Regeneration Overview and Scrutiny Committee Work Programme

## Task and Finish groups

- Fly tipping – ongoing
- Transfer of Community Assets – ongoing
- Community Assets - ongoing
- Highway Policies - Street Lighting, Clear Way Forward/Al Fresco, Verge Maintenance, Drainage, Section 58 Inspections. Membership to be agreed – February 2017
- Communications for Environmental Issues - How can it be improved (highways)

## Briefing Session

Regeneration of Towns and Villages, including High Growth City Project, Crewe, Macclesfield and Congleton Town Centres Regeneration

## Possible Future/ desirable items

- Energy Company, Energy Policy, Geo Thermal Energy
- Private Housing HMOs – to receive an update from the working group
- End to End Planning Process
- Homelessness Task Group – postponed in sept 15
- Council House Building
- Starter Homes
- Parking Policies - Residents Car Parking

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